



Middlefield Community Primary School  
Alderwood Avenue, Speke, Liverpool, L24 2UE,  
0151 486 4106 [middlefield-s2@middlefield.liverpool.sch.uk](mailto:middlefield-s2@middlefield.liverpool.sch.uk)

31<sup>st</sup> July 2020

Dear Parent/Carer

Further to my letter dated 13<sup>th</sup> July, I would like to share with you some further information about our plans for reopening in September.

We have carefully planned our full school following all recent government guidelines. We kindly ask for your patience and understanding with the protective measures we have put in place. These measures are vital in keeping our pupils, staff, parents/carers and the wider community safe and well. These changes are significant and will of course impact on routines and the day to day running of our school. *If we work together we can do this successfully and will keep everyone safe and well – which is paramount for everything we do.*

### **Arrivals**

Children from Reception to Year 6 will all continue to start their day at **8:55am**. Senior members of staff and our pastoral team will be on duty at the school gate and in the playground to supervise and ensure that children are safe. One parent only may enter the gate with a child/children, but only if this is strictly necessary, for example those with our youngest children or new starters.

Children will be directed to clearly signed lining up areas, where their teachers will welcome them. There will be clear signage to show which zones parents must not enter.

Parents must not congregate in the yard or at the school gates **at any** time.

Unfortunately, parents will be unable to enter the school building at any time and we ask that you contact the school office via telephone or e-mail if you have any queries.

**Being on time is absolutely crucial to keep everybody safe. Once children have entered the building, they are in secure bubbles and it will not be possible for children who are late to enter the building. Any parent who arrives late with a child will be allocated a safe time to return to school later in the day.**

### **Home Time Arrangements**

In order to limit the number of people on the playground and for the safety of parents entering the school gate, we have a staggered end to the school day.

Reception, Year 1 and Year 2- **3pm**  
Year 3, Year 4, Year 5 and Year 6- **3:15pm**

Again, Parents must not congregate in the yard or at the school gates **at any** time and only one parent per family is allowed at pick up times.

### **Nursery**

Session times for Nursery are unaffected. Morning Nursery is 8:30am to 11:30am and Afternoon Nursery is 12:15pm to 3:15pm. Parents should drop off and pick up at the Nursery door as usual.

Since lockdown in March, each and every one of us will have had very different experiences and we ask that moving forward everyone in our school community is respectful of each other and their individual feelings. When you are dropping or collecting your child from school, we ask that you continue to respect other members of our school community and comply with **2m** social distancing guidance.

### **Breakfast & Afterschool Clubs**

Unfortunately, we will not be able to operate Breakfast Club when we return. Children must be kept in Year group bubbles and must not mix with children from other Year groups. This therefore makes the running of our Breakfast club impossible at the moment. I appreciate how difficult this may be for working parents and I am extremely sorry that we cannot accommodate this at present. This will be kept under review and may change in line with local and national guidance as the term progresses.

Some Afterschool sports, music and language clubs will be able to take place as these will be for individual year groups. Children will bring home permission letters if they are eligible to attend.

### **Uniform and Equipment**

In September all pupils will be required to wear their full school uniform.

Children are required to bring a refillable water bottle that **must be** labelled with their name.

Please ensure that pupils only bring a **small** bag to school if this is really necessary, for example if they are bringing a packed lunch or their PE kit. Pupils are unable to bring pencil cases, equipment or any other personal belongings to school apart from their packed lunch boxes and coats. All pupils will be provided with their own pencil case and stationary which **will not** be shared with any other pupils.

Children are unable to bring mobile phones to school under **any** circumstance. We advise that all children, including Year Six pupils, are brought to and collected from school by an adult until further notice.

### **Keeping Safe**

I imagine that some of you will be anxious about your child returning to school in September but hope that the protective measures and risk assessments we have put in place will reassure you that we are doing everything we can to keep the whole school community as safe as possible.

Some important things we will continue to do at the start of term are:

- Washing our hands regularly.
- Keeping our children in secure bubbles
- Promoting the catch it, bin it, kill it respiratory hygiene measures.
- Stopping all non-essential visitors to school.
- Having separate playtimes and staggering lunchtimes to stop classes mixing together.
- Rearranging our classrooms so that pupils are not facing each other in KS1 and KS2.

- Giving each child their own individual equipment.
- Keeping the one way systems around school.
- Having cleaning staff working throughout the day to ensure our toilets and other shared areas are cleaned frequently throughout the day.
- Following strict guidelines around reporting symptoms of Covid-19.

I appreciate that this letter contains a lot of information but I wanted to share as much information as possible prior to school reopening to all our pupils in September.

I don't think anyone would have imagined that so many changes would happen and so suddenly – the impact of the COVID 19 has meant lots of changes to our daily lives. I know it has been a difficult time for so many people. Thank you so very much for your constant patience, support and kindness towards our staff and the whole school during this time. We promise that on our return we will do everything possible to ensure not only the safety of our children but their wellbeing too. We really have missed our children and families so very much and look forward to seeing you all again in September.

I hope you all have a very enjoyable summer break – hopefully with lots of lovely sunshine. Stay safe and well everyone, we can't wait to see you again soon.

Warmest wishes

Mr David Potter  
Headteacher