



Middlefield Community Primary School, Alderwood Avenue, Speke, L24 4UE
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Friday 11th September 2020

Changes to Arrivals and Hometime Arrangements

Dear Parent/Carer

I would like to sincerely thank you all for your support and patience as we complete our first full week back in school! Your children have been truly amazing- a real credit to their families and we are incredibly proud of them. They have been so sensible in adjusting to new routines and have been so happy to be back. It has been a genuine pleasure for us all to have been able to welcome them back safely.

We are constantly reviewing our routines in order to make school as safe as possible, so we are therefore making some changes at the beginning and end of the school day. As mentioned in previous letters and texts, *parents have a vital role to play in ensuring that school stays safe- and open. We all have a serious and **personal responsibility** to play our part in this.*

Arrivals

From Monday, we are making a slight change to the start of the school day. The school gate will continue to open at **8:25am**. Parents are still politely but very firmly reminded that they may not enter the school gate (except for Nursery and reception) for any reason. This is in order to allow us to safely manage the arrival of over 350 children. Senior staff will continue to be on duty on the gate and in the playground. Children are therefore completely safe once they are in the playground and there is absolutely no need for parents to wait at the fence. Children may now go straight into their classrooms, where staff will greet them and activities will be provided until the start of the school day at 8:55am.

Children may therefore arrive at any time between 8:25am and 8:55am and enter their bubble safely. This extended opening should mean that there is no congestion whatsoever at the school gate, making this even safer for children and parents. Social distancing will be much easier.

You must please:

- Drop your child off at the school gate
- Leave the area IMMEDIATELY- moving completely away from school
- NOT gather in groups or wait for friends
- NOT cause a blockage or crowding- this creates unnecessary risk for others
- Remember and follow the vital rules of social distancing

PLEASE TURN OVER

Hometime

We are continuing to stagger the end of the school day. Reception, Year 1 and Year 2 at 3pm. Years 3 to 6 at 3:15pm. Nursery times are unaffected. When collecting your children, you must follow these important rules:

- Arrive only at the allocated times
- Only one parent per family allowed on site
- Do not gather in groups
- Observe social distancing
- Wait behind the yellow signs
- Once you have collected your child/children, you must not wait for friends
- Leave the site immediately, keeping your distance from others.

If you are collecting children at 3pm and at 3:15pm, you must keep your younger child at your side at all times. Staff have ensured that children have remained in year group bubbles during the school day. So when they are dismissed into your care, **they must stay with you.**

Communications

Unfortunately, it is not possible for parents to communicate with teachers or staff on the playground at present. They will be busy supervising the safe arrival and departure of children and must also practice social distancing. However it is extremely important to us that you are able to communicate effectively with teachers. Can I therefore please remind you that you can call or email the school office at any time. They will email your child's teacher to pass on information and arrange for them to contact you whenever necessary.

Thank you so much in advance for your continuing support as we work together to keep our school community safe.

Warmest Wishes

Mr David Potter

Head Teacher

PLEASE TURN OVER